GREAT BEDWYN PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 6th AUGUST 2026 7.00PM
IN GREAT BEDWYN VILLAGE HALL

Present: Cllr B White (Council Chairman), Cllr P Angus, Cllr C Thompson, Cllr H Cooper, Cllr Dom Cooper (Council Vice Chairman), Cllr Withanichchi., Cllr S Shill, Cllr P Sims.

26/72. Public recess. Public comments:

- 13 Spaines planning application does not look in keeping with the estate. The slate tiles do not match the original and it looks bigger than the plans suggested. The Clerk has an action to check the planning portal and advise the resident whether planning permission was granted.
- The Clerk is to follow up with Wiltshire Council who have not yet confirmed if a bench can be placed outside the 3 Tuns pub.
- A resident advised on their project which could be linked to the social connections project.
- Disconcerted resident commented on the clashes of PC meeting dates with other events. It was noted that the PC dates are entered into the hall diary well in advance and published on our website.
- It was noted that there were still deficiencies with the Wiltshire Connect bus service.
- Asked whether instead of their being a new council shed whether a shipping container could be used.
- Ask if the school's music room could be used for council meetings. The Clerk will check with Cllr Shill.

26/73. To receive apologies from Cllrs with reasons and to vote on approving them.

Apologies from Cllr Nicholson who was away and Cllr Sanday who had a prior commitment.

A proposal was made to approve this apology with the reason given. The proposal was seconded and all Cllrs were in favour.

The Clerk had also sent apologies and Ward Cllr Wheeler was not present.

26/74. Cllrs to state any declarations of interest for agenda items.

There were none.

26/75. To approve the minutes of the last council meetings on the 14th May and 11th June.

A proposal was made to approve the minutes of 14th May and 11th June. The proposal was seconded and all Cllrs were in favour.

26/76. Review of action points from the last meeting.

This item was deferred to the next meeting.

26/77. FINANCE To formally note the bank reconciliation carried out since the last meeting, for the council's bank account.

No documents were available. Carry to next meeting.

26/78. FINANCE. To vote on replacing the dog bin at the Wharf due to the bin decaying.

A proposal was made to approve the quote from Allbuild of £428.29 plus VAT to replace the bin and dispose of the old one. The proposal was seconded and all Cllrs were in favour.

26/79. FINANCE. To vote on closing down the councils TSB account due to interest rates never rising above Unity bank rates.

A proposal was made to close the TSB account. The proposal was seconded and all Cllrs were in favour.

26/80. FINANCE. Discussion on how to use the CIL funds the council has, currently £25,221.46.

This item was deferred to the next meeting but the Clerk has an action to post on Facebook asking residents for suggestions.

26/81. FINANCE. To vote on the updated figures from Tactical Facilities Management for bin emptying. £5.29 per month.

This item was deferred to the next meeting.

26/82. FINANCE & SIGNAGE. To vote on funds to be spent for printing of signage designed by the Primary School for speeding/safe driving etc.

Cllrs decided this should be a specific project and currently not enough information was known. Cllr Shill, with Cllr Sheerin will create a plan and budget report and add to a future agenda.

26/83. FINANCE. To formally note the comments of the internal auditor for the 25/26 audit.

The comments were formally noted by the council.

26/84. FINANCE. To vote on increasing the Lloyds credit card limit too £600 from £300. To also increase the corporate account limit to £1200.00

A proposal was made to approve these 2 increased limits, for the card and the corporate account. The proposal was seconded and all Cllrs were in favour.

26/85. To discuss and vote on the contract with Tactical Facilities Management for grass cutting. Whether to renew in 2027 or gather other quotes for consideration.

To be deferred to the next meeting. The council's handyman has indicated that he would like to submit a quote for buying a mower and doing this service. He would also consider tendering for the dog waste contract.

The item is to be added to the next council agenda, for the following:

The Clerk to start the tendering process to obtain at least 3 quotes – Tactical, the council handyman and make the tender public to encourage other quotes. To be a 3 year contract.

To check when the current Tactical contract would need to be renewed to ensure continuity.

To note there is no current suggestion for the council to buy their own mower.

26/86. To note that the councils PO Box annual fee has increased by 12% to £416.50 plus VAT.

The costs were formally noted by the council.

The Clerk to consider other methods of receiving post such as the village hall. To added to the next council meeting agenda.

26/87. To vote on a formalised list of attendees for the Pewsey Area board meetings.

A proposal was made that Cllrs Angus, H Cooper and White attend these meetings. The proposal was seconded and all Cllrs were in favour.

26/88. BEST KEPT VILLAGE COMPETETION. Update.

As Great Bedwyn won the best newcomer category we will be visited by CRPE on 20th September and it's an opportunity for key contributors to attend. The next Parish news article will include the names of those who went above and beyond to assist in preparation. Personal thanks for every single person who participated will not be included to avoid any errors with omitting someone from the list. To add to the next agenda a budget for providing a plaque to go near the chains acknowledging CPRE funding for the dry garden.

Cllr White will ask Hilary Stock if she can take some photographs of the event.

26/89. PRIDE IN THE PARISH update.

To now be considered as a separate project now the Best Kept Village competition is concluded.

26/90. SOCIAL CONNECTIONS PROJECT update.

Now involving multi-agency stakeholders. Louise Carlisle has done an 11–16-year-olds survey which generated some exciting ideas. It was suggested the "Get Wiltshire Walking" and "Bedwyn Footpaths Group" should join the discussions.

26/91. BEDWYN FESTIVAL update.

800-1000 people attended.

There is a need to discuss communications and technical problems that arose this year and start planning earlier, including perhaps contracting out some items. Need to consider how to formalise what to do with funds generated. This and the tree lighting event should be formalised events.

Agenda item for the next meeting is to discuss 2 main events of the year – the festival and Xmas events.

There is an action for Cllr D Cooper to thank Mr Rokos at Tottenham House, along with some photos from social media.

26/92. TRAVEL AND HIGHWAYS. Update from Cllr D Cooper on the request to meeting with Network Rail.

A meeting has been requested and follow ups will be ongoing.

26/93. COUNCIL SHED. To review the quote from the handyman on constructing a new shed.

Location and costs still being considered, no decision made yet. To also consider a 20ft shipping container which may be more cost effective.

26/94. COUNCIL SHED. To consider using CIL funds for the new shed project.

A proposal was made to use CIL funds for this project, capped at £7000.00. The proposal was seconded and all Cllrs were in favour.

At the next meeting the design and location to be discussed further.

The Clerk has an action to get further quotes for a standard wooden shed and also a shipping container.

26/95. PLAYGROUND update.

No update.

26/96. PLAYGROUND. To ratify the purchase of a new basket swing costing £1128.00 plus £50 delivery and VAT from allocated playground funds.

A proposal was made to approve this purchase. The proposal was seconded and all Cllrs were in favour.

26/97. POLICIES.

To approve the following policies:

- Use of AI (new policy)
- Sexual Harassment policy (new)
- Leave policy for staff and Cllrs (new)

A proposal was made to approve all 3 policies. The proposal was seconded and all Cllrs were in favour.

The Clerk will load the 3 policies onto the council's website.

26/98. ALLOTMENTS. Update on well progress and any expenditure required.

It was noted that good progress is being made on the well and the water now needs testing.

A proposal was made that £200 be available for water testing and the Clerk will arrange this. The proposal was seconded and all Cllrs were in favour.

26/99. ALLOTMENTS. Orchard project update.

Cllr Thompson reported that good progress was made. There is to be a public consultation via the parish news and PCAP have agreed to provide insurance.

26/100. ALLOTMENTS. To vote on adding window film or changing the glass to Perspex for the orchard greenhouse.

It was discussed that the green house should possibly be taken down as its not safe. Needs input from the orchard group. There was no approval for window film. To be added to the next agenda to decide whether to remove the greenhouse. The handyman is to tape the greenhouse off and prevent use ASAP.

To note that the agenda wording was incorrect for this item. It should have been "To review and vote on costs of £273.97 to add film to the glass in the greenhouse" not to replace the glass with Perspex.

26/101. ALLOTMENTS. To approve the removal of trees from plot 105B.

A proposal was made to approve the tree removal providing the Ramsbury Estate as landowner had no objections. The proposal was seconded and all Cllrs were in favour.

It was noted that as the allotments are within the Conservation area the Clerk needs to check and act upon the requirements for Wiltshire Council permission for tree removal in a conservation area.

The Clerk will contact the Ramsbury estate and check on permissions needed.

26/102. ALLOTMENTS. To approve a maximum shed dimension footprint to be added to tenant's leases.

A proposal was made to make the maximum footprint 9 sq metres. The proposal was seconded and all Cllrs were in favour.

The RFO will update the lease for all new tenants and any current tenants who may wish to add a shed. This does not affect sheds already on site where permission had been given.

An agenda item will be added to the next meeting to consider whether to charge a deposit for new shed requests on plots due to the cost of removal if the tenant does not at the end of their lease. (This would not include polytunnels)

26/103. ALLOTMENTS. To vote on a polytunnel being added to plot 99B.

A proposal was made to approve the polytunnel for plot 99B. The proposal was seconded and all Cllrs were in favour.

26/104. COMMUNICATIONS. Update.

To be added to the next agenda.

- **To discuss items raised from the annual meetings.**
- **Consideration of parish award/special thanks to volunteers and contributors.**

26/105. COMMUNICATIONS. Feedback forms from the box in the post office.

No feedback received.

26/106. HIGHWAYS. No items

26/107. Discuss the last quarterly report from Wiltshire Police

Cllr Angus had a productive meeting at a recent community police visit. However, there is a lack of local data. The public need to report issues and SID data needs to be uploaded.

Cllr Angus is to draft an item for the next Bedwyn news advising residents on how they can help.

To note that one of our SIDs is currently not working.

Cllr Sims is going to sort out the SID and put the rota back in place for moving them, with support from the council handyman.

26/108. To discuss the clash of council meeting dates with other functions in the village hall.

It was decided to stay with the council dates already agreed on and to share these dates as soon as possible with other groups.

26/109. Annual review of the council's risk assessments.

It was noted that a new action was added to the public open spaces risk assessment.

There is an action for the Clerk to check that the council handyman still reviews the gullies and re-introduce this if not.

The Clerk is to prepare a risk assessment for the Xmas event and Bedwyn day.

26/110. PLANNING. To vote on the PC's response to PL/2026/03588 Proposed Single Storey Side & Rear Extension with Front Porch Alterations & Associated Internal Alterations. Wynend, 50 Church Street, Great Bedwyn.

A proposal was made for no comment to this application. The proposal was seconded and all Cllrs were in favour.

26/111. FINANCE. To review the transaction report since the last meeting.

Any comments on this finance report were deferred to the next meeting.

Great Bedwyn Parish Council Finance Report 27th July 2026

Payments Since Last Meeting

Date	Payee	Description	Gross £	VAT £	Net £
25/06/2026	Staff	June salaries	584.04		584.04
25/06/2026	HMRC	June payroll Tax/NI	146.00		146.00
25/06/2026	DCK Payroll Solutions Ltd	June payroll	37.80	6.30	31.50
25/06/2026	Ramsbury Estates Ltd	Allotment rent for 01/07/26-31/12/26	250.00		250.00
25/06/2026	Huck Nets UK Ltd	Birds nest swing with chains and sleeves plus delivery	1,278.24	213.04	1,065.20
30/06/2026	Royal Mail	PO Box delivery annual fee	499.80	83.30	416.50
30/06/2026	Unity Trust Bank	Account fee	6.77		6.77
02/07/2026	Community First	Annual membership 2026-27	40.00		40.00
02/07/2026	Last Landscaping	Grass cutting churchyard Q1 2026-27	1,026.00	171.00	855.00
02/07/2026	Handyman	June handyman hours	800.00		800.00
07/07/2026	Vision ICT	Hosted email accounts (x12)	288.00	48.00	240.00
07/07/2026	Great Bedwyn Memorial Hall	Hall hire April-June 2026	115.50		115.50
07/07/2026	MC Event Loos	Toilet hire for Great Bedwyn event day on 18th July	420.00	70.00	350.00
07/07/2026	Cllr Christine Thompson	July Expenses. Red sedum plant for dry garden in chains, at traffic triangle	9.50	1.58	7.92
07/07/2026	Great Bedwyn Parish Council	Internal transfer savings to current a/c	5,000.00		5,000.00
16/07/2026	Lloyds Bank	Unity card June. Unity monthly card fee	3.00		3.00
16/07/2026	Lloyds Bank	Unity card June. HP printer ink	4.49	0.75	3.74
16/07/2026	Lloyds Bank	Unity card June. Laminating pouches	6.99	1.17	5.82
16/07/2026	Lloyds Bank	Unity card June. Accident Book	6.99	1.17	5.82
16/07/2026	Lloyds Bank	Unity card June. Snacks for Annual Parish Meeting	16.43		16.43
16/07/2026	Lloyds Bank	Unity card June. 8 x 2nd class large letter stamps	12.40		12.40
23/07/2026	Tactical Facilities Management Ltd	June grass cutting	405.00	67.50	337.50
23/07/2026	Tactical Facilities Management Ltd	June bin empties	131.71	21.95	109.76
23/07/2026	Great Bedwyn Memorial Hall	Full day room hire main hall & legion room for Bedwyn Day on 18th July	185.00		185.00
23/07/2026	CJM Services Ltd	Play park repairs for the cone climber & junior multiplay unit	3,414.00	569.00	2,845.00

23/07/2026	Clerk	Clerk July Expenses. Weed killer for play area maintenance	39.85	6.64	33.21
23/07/2026	Clerk	Clerk July Expenses. 2 x 50m hose for play area maintenance	39.98	6.66	33.32
23/07/2026	Staff	July salaries	584.04		584.04
23/07/2026	HMRC	July payroll Tax/NI	146.00		146.00
23/07/2026	DCK Payroll Solutions Ltd	July payroll	37.80	6.30	31.50
23/07/2026	The @59 band	Live music from @59 band at the Bedwyn Day on 18th July	250.00		250.00
23/07/2026	IAE	Catch for play area	78.79	13.13	65.66
23/07/2026	Clerk	Clerk July Expenses part 2. Fencing rails for the play area	135.00		135.00
		Total	**15,999.12**	**1,287.49**	**14,711.63**

Bank Reconciliation at 27th July 2026

			£	£
Balance b/fwd at 16 June 2026			77,484.40	
Receipts			6,302.68	
Payments				15,999.12
Balance c/fwd 27 July 2026				67,787.96
			83,787.08	83,787.08
Balance per bank statements				
TSB Business A/c	51634	27/07/2026	206.00	
TSB Saving A/c	7018306	27/07/2026	78.35	
Unity Business A/c	20460060	27/07/2026	2,608.58	
Unity Savings A/c	20482873	27/07/2026	65,750.07	
			68,643.00	
Less unapproved payments/unpresented cheques				
	OLB 53	115.50		
	OLB 55	9.50		
	OLB 68	309.26		
	OLB 69	274.78		
	OLB 70	146.00		
			855.04	
Balance at 27 July 2026			67,787.96	

26/112. Items for the next agenda.

To consider a term of office for the role of Chairman and consider election periods which may mean losing the Chairman from the council. To have a register of interest for people wanting to be a Cllr.

To have a policy on internal comms such as email and Whatsapp.

The relationship with the village hall committee.

Hedges – Cllr Angus.

The meeting closed at 21.08

Date of next meeting: Thursday 17th September 2026 Village Hall Legion Room at 7.00pm.

Action Points

Owner	Minute ref	Action
Cllr H Cooper	878.24 – 24	Talk to Steve Smith and PCAP about provision needed to tie in with trains. Share any information found on community car shares.
Clerk	937.25 – 27	Invite someone from North Wessex Downs to a council meeting once consultation and plan complete.
Cllr Sims	971.25 – 30	To see if the newer SID is downloading information ok
Clerk	981.25 – 01	Ask WCC about re-painting white lines. Ask LHFIG/WCC about re-painting white lines or adding new white lines.
Clerk	1009.25 – 01	Ask Cllr H Cooper for update on public transport meeting plans.
Clerk	1055.25 – 17	To check the scope of the WCC funds to see if a bench can be added at the 3 Tuns stop. Look at GBPC adding one if not.
Clerk	1085.25 – 13	Is there a way to the get road sweeper out more often.
Clerk	1090.25 – 18	Work with the handyman on improving the shed area.
Clerk	1109.25 – 12	To work on stages 1 to 6 on the follow up actions from the Housing Need survey.
Clerk and Cllr D Cooper	1112.25 – 15	Cllr D Cooper to complete the letter to Wiltshire Council/Network Rail. Clerk to write to WCC and WC Wheeler ref potholes and other questions raised.
Clerk	1116.25 – 19	Work through action points ref shed and add item to the next agenda.
Clerk	1120.25 – 23	Purchase additional Xmas lights
Clerk	26/11	Sign up for 2 paid seats with Claude AI
Clerk	26/13	To check our service level with Tactical ref bin empties and if there are any penalties.
Clerk	26/19	To bring back draft logos for the social connections project for approval when ready
Clerk Cllr Angus	26/23	• Work out a plan so the site is safe. • Need to work out how often in the year there is water on site. • The Clerk to update the Ramsbury estate as landowner. • Cllr Angus will look at ways the water can be drawn. Add to the next agenda for a progress report.
Clerk	26/36 Public recess	Add to a future agenda whether to purchase more signs with regards to dog mess. Ask Handyman to move the SID to Browns Lane location. Needs one other person to assist with his vis and cones. Follow up with W.Cllr Wheeler on a contact from WCC/Network Rail for meeting with Steve Smith ref station/parking changes.
Clerk	26/44	Arrange with Cllrs the required board for Farm Lane. £500 expenditure. Add to next agenda having a board at the end of Church St Talk to WCC about adding a new road sign to a house. Add this to next agenda.

Owner	Minute ref	Action
Clerk	26/58	Arrange for water testing at allotment well.
Clerk	26/61	Add diary entry to arrange Xmas 26 event date
Cllr Shill	26/61	Keep contacting the school with regards to holding some PC meetings there
Cllr Angus & Clerk	26/64	Create list of plants for £300 for 3 locations and work with handyman to plant them Clerk to advise WCC so areas are not mown over.
Clerk	26/72	Public recess: Advise resident on whether the application for 13 Spaines was approved. Follow up with WCC on the bench at the 3 Tuns. Work with Cllr Shill on whether the schools music room can be used for meetings.
Clerk	26/77	Add the bank rec to the next meeting.
Clerk	26/78	Advised Allbuild to install the new dog bin at the Wharf
Clerk	26/80	Post on FB for ideas for CIL expenditure
Clerk	26/81	Add to next meeting. Tactical increase per month of £5.29
Cllr Shill/Cllr Sheerin	26/82	Create a plan and budget for signage printing from school posters.
Clerk	26/85	Add to the next agenda, an item about grass cutting. Start tender process – 3 year contract Check when Tactical contract expires.
Clerk	26/86	To consider alternatives to the PO box.
Clerk	26/88	Add to agenda for a plaque for BKV for the chains
Clerk	26/91	To discuss 2 main events for 207 – Bedwyn day and Xmas lights
Cllr D Cooper	26/91	Thank Mr Rokos ref Bedwyn Day
Clerk	26/94	Get quotes for a standard shed and shipping container. Add to next agenda.
Clerk	26/97	Add, AI, sexual harassment and leave policy to website
Clerk	26/98	Arrange well water testing. £200
Clerk	26/100	Arrange for handyman to tape off the greenhouse and add to next agenda to decide to remove it.

Owner	Minute ref	Action
Clerk RFO	26/101	Advise Ramsbury estate on plot 105B tree removal and check if need to advise WCC. RFO to tell tenant
RFO	26/102	To advise tenants on max. shed dimensions.
RFO	26/103	Advise tenant 99B on polytunnel approval.
Clerk	26/104	Added to next agenda. Items from annual meetings Consideration of parish awards/special thanks to volunteers
Cllr Angus	26/107	To write an item for the next Bedwyn news ref reporting items to the police.
Clerk	26/109	Check on handyman reviewing the gully list. Create risk assessments for Xmas event and Bedwyn Day
Clerk	26/112	Add items to next agenda. Hedges – for Cllr Angus Internal policy for comms – email and Whatsapp Terms of office for Chairman and elections Relationship with village hall committee.